

13th International Conference

Meson-Nucleon Physics and the Structure of the Nucleon

Rome, September 30th - October 4th, 2013

INSTRUCTIONS FOR SPEAKERS

Speakers should upload the slides of their talk on the conference computers during the break before their session. **ONLY MAC COMPUTERS** will be available, which are equipped with Office 2011 and acrobat reader. PLEASE MAKE SURE that your slides have compatible format well before your talk is scheduled. Look for Conference staff, who will help you with technical issues.

CONFERENCE PROCEEDINGS

The Proceeding of MENU 2013 will be published by *EPJ Web of Conferences*.

The page allowances will be:

* plenary talks: **6 pages**

* parallel talks: **4 pages**

The deadline for receipt of contributions is **February 1st 2014**.

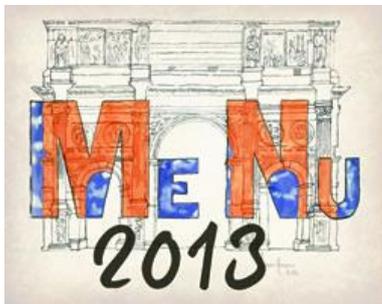
The proceedings will be published online in $17 \times 25 \text{ cm}^2$ single-column format. We recommend that authors use the *EPJ Web of Conferences* Microsoft Word or LaTeX2e templates to prepare their documents. They have to follow carefully the [instructions for authors](#) available at the website of the journal (www.epj-conferences.org).

Additional information may be found on the conference web site.

HOW TO MOVE IN ROME

Herewith you will find some information about the bus tickets that you may buy at *tobacconists* and news *kiosks*:

bit (€ 1,50) lasts 75 minutes from the moment you have stamped it inside the bus/tram; you may take as many buses/trams as you wish within the 75 minutes but only 1 underground. The 75 minutes expire at the moment of boarding the last bus/tram, you may travel on it also after the 75 minutes have expired.



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big (€ 6,00) it last from 00.00 to 24.00 without a limit of travels;

bti (€ 16,50) it lasts for 3 days till 24.00 of the 3rd day without a limit of travels;

cis (€ 24,00) it lasts for 7 days till 24.00 of the 7th day without a limit of travels.

Most busses allow to buy tickets on-board.

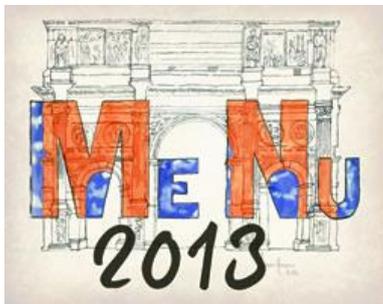
DIRECTIONS FROM AIRPORT TO TERMINI RAILWAY STATION TO THE CONFERENCE VENUE

From the Leonardo da Vinci/Fiumicino airport you can reach the conference venue taking the "nonstop" Leonardo **shuttle train to Termini railway station** (departures every 30 minutes, first departure at 06:36, last departure at 23:36, the trip lasts 31 minutes), ticket **14.00 €** which is valid only for the one transfer airport-Termini station or vice-versa. **DO NOT FORGET TO STAMP YOUR TICKET BEFORE BOARDING THE TRAIN.**

At Termini railway station walk from platform 25, where you arrive, to the big hall and then go straight to piazza dei Cinquecento and take **bus N. 70** for 10 stops (direction Clodio, it passes every 12 minutes) and align at the stop "Senato". From there walk to Piazza Sant'Apollinare (about 100 m.).

The other way round from Termini railway station to Leonardo da Vinci/Fiumicino airport: the first train goes at 05.52 and the last one at 22.52, departures every 30 minutes, the trip lasts 31 minutes.

A less expensive way is to take from the Leonardo da Vinci/Fiumicino airport the slow shuttle train to the Ostiense Station. (Departures every 15 minutes, first departure at 05:58, last departure at 23:28, the trip lasts about 40 minutes), ticket **8.00 €** which is valid only for the one transfer airport-Ostiense station or vice-versa. **DO NOT FORGET TO STAMP YOUR TICKET BEFORE BOARDING THE TRAIN.** From there take **bus N. 30** for 7 stops (direction Clodio, it passes every 8 minutes) and alight at the stop "Senato". From there



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walk to Piazza Sant'Apollinare (about 100 m.).

There is also a BUS system (SIT BUS) that goes from Leonardo da Vinci/Fiumicino airport to Via Crescenzo 2 (departures every 30 minutes, first departure at 08:30, last departure at 00:30) ticket **6.00 €** (5 € for the holders of Roma Pass card). From via Crescenzo one can walk to Piazza Sant'Apollinare which is about 400 m. far. Vice-versa from Via Crescenzo 2 to Leonardo da Vinci/Fiumicino airport (departures every 30 minutes, first departure at 05:10, last departure at 20:55) ticket **6.00 €** (5 € for the holders of Roma Pass card). One should go to the stop about 3 hours prior the flight departure and 15 minutes prior the bus departure.

Should you prefer to take a taxi directly from the airport to the conference venue, remember that there is a fixed rate of 48 €. Just make sure, asking the driver before taking the taxi, that it is licensed by Rome Municipality and not by the town of Fiumicino, as these last ones are fewer but more expensive.

IMPORTANT WARNING

In spite of your being an experienced traveller, we also wish to warn you to watch out for pick-pockets and thieves who are always very active with travelers/foreigners on the airport and underground trains and around the railway stations and touristic sites. Their stealing fancy is endless: sometimes two of them pretend to quarrel or they ask touristic information to catch the attention of people, while a third accomplice steals your property, sometimes they are disguised as policemen and ask to check your documents and how much money you have and, at the end of this check, your money is gone.

Mind in particular the groups of children alone in the airport and metro trains and along touristic, crowded places: they are Roma children (gypsies even if well dressed) who seem harmless but are very efficiently trained to take away your purses, wallets, bags and suitcases without you not even realizing it.

We do not want to scare you, after all Rome is certainly safer than the other large towns in the world, but it is better to be cautious than sorry!